



2025 Auction Procurement Form
Trivia Night Fundraiser and Auction
Saturday, March 29, 2025 – Tacoma Yacht Club

Donor/Business:		Contact Person:	
Address:		City, State, ZIP:	
Email:		Phone:	

_____ I wish to remain anonymous.
Donor or business name as it should appear in printed materials

I would like a donation letter acknowledging my contribution sent to the following address:

_____ Address is same as listed above (if not checked, enter below)

Name/Addressee

Street Address

City, State

ZIP

- Check one: Item, experience, gift certificate, service, or gift basket donation (provide details below)
 In-kind services, like signage, printing, decorations, etc. (provide details below)
 Cash Donation: \$ _____

Title/Short Description of Item:

Monetary/Fair Market Value: \$

Detailed Description of Item/Service (including sizes, color, quantity, brand, model number, etc.):

Restrictions – list **all** (expiration date, number of hours or people, age restrictions, availability, blackout dates, etc.):

Item Delivery Details (please check appropriate box)

- Item will be delivered by donor Gift certificate will be delivered/mailed to TYSA
 Item must be picked up from donor TYSA may create a gift certificate

Delivery Date: _____

Pickup Date: _____

Delivered To: _____

Picked Up By: _____

Signature of Donor

Donation Secured By (print name)

Deadline for forms and item delivery is March 15, 2025.

Return this form to the TYSA offices or via email to mstelzner@tysamusic.org.

PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS

Tacoma Youth Symphony Association | 901 Broadway, Ste. 500 | Tacoma, WA 98402 | 253-627-2792

The Tacoma Youth Symphony Association is a registered 501(c)3 non-profit organization and your donations may be tax-deductible pursuant to IRS Tax Code. EIN # 23-7005522